

**Shoals SHRM – Board Meeting**

**First Metro Bank**

**4/2020 Meeting Minutes**

# Call To Order at

Meeting was called to order at by Crystal Wilson

# Attendance

Crystal Wilson President, Christina Lewis Finance officer, Allison Cole Communications Officer, Matt Oglesby Student Liaison, Kim LaFevor Legislative Officer

Committee Members Jeff Ledbetter, Sherry Springer, Gina Wilson, Mallory Watkins, Teresa Maddox

|  |  |
| --- | --- |
| **Topic** | **Discussion** |
| **Call to order** | **Board members** Crystal Wilson President, Christina Lewis Finance officer, Allison Cole Communications Officer, Matt Oglesby Student Liaison, Kim LaFevor Legislative Officer, Meghan Fike Administrative Officer  **Committee Members** Jeff Ledbetter, Rob Hildreth, Sherry Springer, Gina Wilson, Mallory Watkins, Teresa Maddox |
| **CB&S Update for checking account** | Crystal & Christina received new debit card for chapter |
| **Legislative Update – Kim LaFevor** | Update  A-Team member. You’re not obligated to anything, you’re just added to the roster to get legislative updates and information. If you want to sign up for more commitment, you can, but not required.  Sign up here! Take Action Download the APP  <http://www.advocacy.shrm.org/about?0> |

|  |  |
| --- | --- |
| **Legislative Update – Kim LaFevor** | Legislative Symposium Montgomery, AL Jennifer Parker: Feb 26, 2020 reception, Feb 27, 2020 symposium. |
| **Student Affairs – Chapter Advisors** | Kim LaFevor update  February 13 & 14 2020 SHRM Case Competition will be held at Athens State  Additional Regions meeting in the upcoming months  Labor Management Conference in Tennessee at GM on February 3 & 4, 2019  New student SHRM national rates increase in 2020 to $49 |
| **Student Affairs – Matt Oglesby**  **Student Affairs – Matt Oglesby** | Matt update on UNA student chapter:    --Election of officers  --Biweekly meetings on campus  --HR networking luncheons  --Company tours  --Study Abroad  --Students at February 2020 ALSHRM event  --Students at each Shoals SHRM meeting --Student Chapter Logo and promotional materials working to complete  Company tours Planning to tour other facilities  Next student meeting  UNA participated in the Case Competition February 13 & 14, 2019  Matt asked if he did not spend all the $400 for 2019 could he roll over $100 for 2020  The board approved to rollover $100 this would give him $850 for 2020 to use on student chapter events |
| **Income Statement/Finances-Christina Lewis**  **Received $120 April 2020 from SHRM for Recertification for SHRM credits** | Christina Lewis present the Income  Statement for October 2019– February 2020    Previous Balance - $  Current Balance - $  SHRM Membership payment $562.50  Keeping up with Jan 1 beginning and Dec 31 ending balance This is required for SHRM affiliation  --Order new nametags  Paid national membership for Meghan Fike  Stamps for membership mailout  Purchased plates cups tea gift cards  Food Rhoda p’s  Hotel Speaker and fee |

|  |  |  |
| --- | --- | --- |
| **Shoals Scholar Dollars 2020** | Shoals Scholar Dollars 2020 -  Make $250 for Shoals Scholar  Dollars. Made donation 2/2020 | |
| **Membership New (or previous members not on 2019 Roster) 11 Paid local membership plus 3 unpaid**  **SHRM sent us an additional $200 for increasing membership**    **Ordered new name badges $61.28** | Emily Beavers, Wendi Hester, Stacy McDonald, Pam Parker, Jacquelyn Allen, Danny Tully, Christa Jones, Celena Grant, Andrea Howell, Amy Jones, Colandra Nelson  (add to roster only Nicholas Conway, Nikki Regina Randolph, Amber Hammock not paid local due but is a SHRM national member we receive financial support for) | |
| **College Relations – Budget** | Matt Oglesby UNA Student Chapter 2020-$850 Budget  Kim LaFevor Student 2020- $250 Budget | |
| **Sponsorship Info** | Prepaid Sponsorships  --Athens State – (March 2020) workshop | |
| **SHRM Foundation Change**  <https://www.shrm.org/foundation/Pages/Donate-Now.aspx> | Initiative - SHRM Foundation $Change$ - we will continue to take up money each month | |
| **UNA August Conference** | | Conference scheduled for Tuesday  August 11, 2020  Possible new location when UNA Professional Development relocates  Collins Building |
| **Membership Social Events** | | Looking at setting up small social events throughout the year for 2020 Venue include the Marriott any other ideas (members and guest would pay for their food and drinks) |
| **Membership Roster**  **Squareup-credit/debit card payment**  **(charges a fee so you don’t receive the full amount of the payment) $3.93** | | When requested submit Chapter Membership Roster to Tiffany Brown members must be SHRM National Members  **54 Previous Current members**  **11 New members Plus 3 unpaid=68 total**  Membership Costs Increase 2020  January1 - December 31, 2020  Membership –$50  Package Deal –$125  Guests $15.00  Members $12.00  Students $10.00  This is required for SHRM affiliation |

|  |  |  |
| --- | --- | --- |
| **Meeting Credits** | | Crystal Wilson has been submitting certification credits for meetings and conferences. |
| **UNA/SHRM Certification Study Group 2020**  <https://www.shrm.org/certification/about/Pages/default.aspx> | | Each instructor must be SHRM Certified  SHRM certification exam window is  Instructors: Crystal Wilson, Jeff Ledbetter, Ashley Butler, Rob Hildreth  Promoting SHRM Certification This is required for SHRM affiliation |
| **Board Member Elections/Chapter Leader Information Form CLIF**  <https://fs16.formsite.com/robgatesshrmorg/form8/index.html> | | Survey Monkey sent out to all members in October 2020 regarding board member elections.  This is required for SHRM affiliation |
| **SHAPE -Completed**  <https://drive.google.com/file/d/1WYhBfdWx96gkc1-ONk8iJkazhvwtqp33/view> | | SHAPE deadline is January 31, 2020 for our chapter initiatives. **Completed**  Search for SHRM VLRC, may have to enter Shape in the search engine on the website for correct year 2019.  7-10 questions, Required for SHRM Affiliations |
| **Upcoming Board Meetings** | | May 2020 Board Meeting  This is required for SHRM affiliation |
| **SHRM Annual Conference 2020** | | SHRM 2020 Annual Conference & Expo will be held inSan Diego CA, June 28 - July 1,  2020 - Save the Date - $1550 current rate  Promote SHRM Conference This is required for SHRM affiliation |
| **Communication Officer** | | Allison Cole-Update, Social Medial, Flyers |
| **Board Member Perks** | Chapter will pay for Board members to attend UNA conference.  Tentatively August 11, 2020 if they chose to attend and there company will not pay  President, President Elect/Vice/ Past President, Finance officer, Administrative officer, Communication officer, Legislative and Student Liaison board member | |
| **Webinars** | Membership Core Leadership March 20, 2020  Live from Capitol Hill March 17, 2020 | |
| **Upcoming Meetings 2020**    **Speakers Needed:**  **June 2020**  **November 2020**    **Speaker Ideas -**  **Labor Law Speaker**  **Kim or Rob could help get speakers**  **Internal speakers**  **HR Panel (3 or 4 people) with predetermined questions** | **ALSHRM** January 10, 2020  Crystal Wilson and Kim Lafevor Attended in Huntsville, AL  **Thursday March 12, 2020**  Breakfast Workshop - 8 am-11:30 am Location First Metro Bank 325 S Pine Street  Florence, AL 35630  Cynthia Thompson - $500    **Thursday April 9, 2020** -Webinar  11:30 am – 1:00 pm  Location First Metro Bank 325 S Pine Street  Florence, AL 35630  Alabama Health Guidance Ikey/Anh Fowler    **May 14, 2020**  Stephanie McCulloch Alabama Works  Location First Metro Bank 325 S Pine Street  Florence, AL 35630  **~~ALSHRM State Conference May 12-13,~~**  **~~2020~~** ~~Birmingham, AL postponed September~~  ~~ALSHRM will pay for president to attend~~  ~~(room and ½ of Conference cost)~~    **Thursday June 11, 2020 Open**  Need speaker  11:30 am-1:00 pm  Location First Metro Bank 325 S Pine Street  Florence, AL 35630 | |
|  | **July 2020**  **No meeting**    **Tuesday August 11, 2020**  UNA 25th Annual HR Conference  Paycor Brandy Gwinn, Safety Skills Samantha Freeman and Becoming your Best Leader  Rob Shelnburg \*\*possibly need one more speaker $1000 plus hotel  \*\*If this date is unavailable we need to know asap.    **Thursday September 10, 2020**  11:30 am -1:00 pm  Location: First Metro Bank 325 S Pine Street  Florence, AL 35630 SHRM Speaker Bureau Request - Sherry Johnson (our $1000 donation secures a free speaker)  **ALSHRM State Conference**  **September 21 & 22**  2020 Birmingham, AL  ALSHRM will pay for president to attend  (room and ½ of Conference cost)    **October 2020 Chapter Board member elections**    **Thursday October 8, 2020**  Breakfast Workshop 8:00 am – 11:30 am  Location: First Metro Bank 325 S Pine Street  Florence, AL 35630 Highly Successful Leaders - Thomas Blackwell - $1000 Plus Hotel    **Thursday November 12, 2020 Open Need Speaker**  11:30 am-1 pm  Location: First Metro Bank 325 S Pine Street  Florence, AL 35630    **November 11-13 2020 Volunteer Leadership**  **Washington DC TBA (President or**  **President Elect must attend)**    **Thursday December 10, 2020**  Social Event  11 am-1 pm  Location: First Metro Bank 325 S Pine Street  Florence, AL 35630 Fun and Games – Game Ideas?? Door Prizes needed  **Need to work on 2021 Speakers** | |

**Adjourn meeting at**