

**Shoals SHRM – Board Meeting**

**Teams Webinar**

**Meeting Minutes 9/9/2020**

# Call To Order at

Meeting was called to order at by Crystal Wilson 2:00 pm

# Attendance

Crystal Wilson President, Christina Lewis Finance officer, Kim LaFevor Legislative Officer, Meghan Fike, Administrator officer

Committee Members Celena Grant, Mallory Watkins

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| **Topic** | **Discussion** |
| **Call to order** | **Board members** Crystal Wilson President, Christina Lewis Finance officer, Kim LaFevor Legislative Officer, Meghan Fike Administrative Officer  **Committee Members** |
| **CB&S Update for checking account** | Crystal & Christina received new debit card for chapter |
| **Legislative Update – Kim LaFevor** | Update  A-Team member. You’re not obligated to anything, you’re just added to the roster to get legislative updates and information. If you want to sign up for more commitment, you can, but not required.  Sign up here! Take Action Download the APP  <http://www.advocacy.shrm.org/about?0> |

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| **Legislative Update – Kim LaFevor** |  |
| **Student Affairs – Chapter Advisors** | New student SHRM national rates increase in 2020 to $49 |
| **Student Affairs – Matt Oglesby**  **Student Affairs – Matt Oglesby** | Matt update on UNA student chapter:    --Election of officers  --Biweekly meetings on campus  --HR networking luncheons  --Company tours  --Study Abroad  --Students at February 2020 ALSHRM event  --Students at each Shoals SHRM meeting --Student Chapter Logo and promotional materials working to complete  Company tours Planning to tour other facilities  Next student meeting  UNA participated in the Case Competition February 13 & 14, 2019  Matt asked if he did not spend all the $400 for 2019 could he roll over $100 for 2020  The board approved to rollover $100 this would give him $850 for 2020 to use on student chapter events |
| **Income Statement/Finances-Christina Lewis** | Christina Lewis present the Income  Statement for June 2020    Previous Balance - $ 12,942.09  Current Balance - $  Keeping up with Jan 1 beginning and Dec 31 ending balance This is required for SHRM affiliation  Speaker Fees $2000 Rob Shallenberger |

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| **Shoals Scholar Dollars 2020** |  | |
| **Membership New (or previous members not on 2019 Roster) 12 Paid local membership plus 3 unpaid**  **SHRM sent us an additional $200 for increasing membership**    **Ordered new name badges $61.28** | Emily Beavers, Wendi Hester, Stacy McDonald, Pam Parker, Jacquelyn Allen, Danny Tully, Christa Jones, Celena Grant, Andrea Howell, Amy Jones, Colandra Nelson  Jessica Sanderson, Thomas Upton (add to roster only Nicholas Conway, Nikki Regina Randolph, Amber Hammock not paid local due but is a SHRM national member we receive financial support for) | |
| **College Relations – Budget** | Matt Oglesby UNA Student Chapter 2020-$850 Budget  Kim LaFevor Student 2020- $250 Budget | |
| **Sponsorship Info** | Paid Sponsorships  --Athens State – (March 2020) workshop  --Athens State-(August 2020) Conference | |
| **SHRM Foundation Change**  <https://www.shrm.org/foundation/Pages/Donate-Now.aspx>  New Fundraising website for chapters and state council  https://shrm.org/foundation/about/Pages/GiveSmart | Initiative - SHRM Foundation $Change$ - we will continue to take up money each month  Make SHRM Foundation $1000 October 2020  Crystal Attended a webinar 9/8/2020 for Give Smart SHRM Foundation | |
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| **Membership Social Events**  **Canceled until further notice** | | Looking at setting up small social events throughout the year for 2020 Venue include the Marriott any other ideas (members and guest would pay for their food and drinks) |
| **Membership Roster**  **Squareup-credit/debit card payment**  **(charges a fee so you don’t receive the full amount of the payment) $3.93** | | When requested submit Chapter Membership Roster to Tiffany Brown members must be SHRM National Members  **54 Previous Current members**  **11 New members Plus 3 unpaid=68 total**  Membership Costs Increase 2020  January1 - December 31, 2020  Membership –$50  Package Deal –$125  Guests $15.00  Members $12.00  Students $10.00  This is required for SHRM affiliation |

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| **Meeting Credits** | | Crystal Wilson has been submitting certification credits for meetings and conferences. HRCI & SHRM |
| **UNA/SHRM Certification Study Group 2020**  <https://www.shrm.org/certification/about/Pages/default.aspx>  Completed in May 2020 | | Each instructor must be SHRM Certified  SHRM certification exam window is  Instructors: Crystal Wilson, Ashley Butler, Rob Hildreth  Promoting SHRM Certification This is required for SHRM affiliation |
| **Board Member Elections/Chapter Leader Information Form CLIF**  <https://fs16.formsite.com/robgatesshrmorg/form8/index.html> | | Survey Monkey sent out to all members in October 2020 regarding board member elections.  This is required for SHRM affiliation |
| **SHAPE -Completed**  <https://drive.google.com/file/d/1WYhBfdWx96gkc1-ONk8iJkazhvwtqp33/view> | | SHAPE deadline is January 31, 2020 for our chapter initiatives. **Completed**  Search for SHRM VLRC, may have to enter Shape in the search engine on the website for correct year 2019.  7-10 questions, Required for SHRM Affiliations |
| **Upcoming Board Meetings** | | September 2020 & November/December Board Meeting  This is required for SHRM affiliation  March, June, September November 2020 |
| **SHRM Annual Conference 2021** | | Promote SHRM Conference This is required for SHRM affiliation |
| **Communication Officer** | | Allison Cole-Update, Social Medial, Flyers |
| **Board Member Perks** | Chapter will pay for Board members to attend UNA conference. if they chose to attend and there company will not pay  President, President Elect/Vice/ Past President, Finance officer, Administrative officer, Communication officer, Legislative and Student Liaison board member | |
| **Webinars** | Crystal has been sending out relevant webinars to the group | |
| **Upcoming Meetings 2020**    **Speakers Needed:**  January 2021-December 2021  **Speaker Ideas -**  **Labor Law Speaker**    **HR Panel (3 or 4 people) with predetermined questions** | **October 2020 Chapter Board member elections**    **Thursday October 8, 2020** Webinar  Breakfast Workshop 9:00 am – 12 pm  – Rob Shallenberger - $1000    **Thursday November 12, 2020**  12 pm-1 pm Safety  **Elizabeth ODonnell**    **?November 11-13 2020 Volunteer Leadership**  **Washington DC TBA (President or**  **President Elect must attend)**    **Thursday December 10, 2020** ???  Social Event 11 am-1 pm  Fun and Games – Game Ideas?? Door Prizes needed  **Need to work on 2021 Speakers**  **ALSHRM State Conference May 4-5**  **2021** Birmingham, AL | |
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**Adjourn meeting**