

**Shoals SHRM – Board Meeting**

**12/12/2024 1pm**

# Attendance

Mallory Watkins – President, Crystal Wilson - Past President/Certification, Meghan Fike - Administrative Officer, Christina Lewis - Finance Officer, Matt Oglesby - College Relations Officer, Erika Franco - Communications Officer, Auty Horn - Incoming Legislative Officer

**Absent** Shericeia Abernathy - Legislative Officer, Emily Collins - Communications Committee

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| **Topic** | **Discussion/Meeting Notes** |
| **IRS Form - Taxes** | Shoals SHRM has non-exempt status and is required to file a 990 form every year. There are 3 chapters in the state not doing this and Shoals SHRM is one of those chapters.  Christina Lewis provided old bank forms for the Chapter. The chapter does have a Tax ID #. Does the chapter have an EIN?  The Chapter could be fined or made to pay back taxes. This could possibly be appealed by the chapter claiming that no one knew about this requirement.  Matt Oglesby will look back through his old notes to see if he can find anything.  The chapter will need to either hire an accountant or find one that can do the work pro bono.  Regular audits need to be completed by someone who is not on the board. This could be a chapter member or an outside accountant.  6 or 7 years ago, the chapter had two bank accounts – one for the chapter and one for the SHRM Foundation.  Mallory will ask her Listerhill contact to see if she can help.  The chapter may need to budget $2000 for an accountant.  It takes 50 members to start a chapter.  SHRM National suggests that every time a new president takes over the bank account should be closed and reopened. |
| **Insurance** | This is new for this coming year. Can SHRM pay us more for members? |
| **Bylaws** | SHRM National is watching the bylaws closer. Term limits are in the chapter bylaws and are especially important for the President and Finance positions. |
| **HRCI Certified** | Crystal Wilson and Matt Oglesby still have the HRCI Certification. |
| **Volunteer Leader Conference** | January 22; several board members are going to try to attend. |
| **Athens State Conference – March** | A Student Conference will be held in February 2025  March 2025 – Conference at Athens State developed by NASHRM, TVC and Shoals Chapter SHRM. This will be held on the Tuesday of the same week as our regular meeting. Shoals SHRM is trying to work with the bigger chapters in our area.  Should we charge members for this conference? We believe that all chapters should charge the same price to their members.  Would members attend? |
| **Possible President-Elect** | Jessica Diaz |